



Central Elementary – High School

PROJECT REQUEST

Name of Organization: \_\_\_\_\_

Project \_\_\_\_\_

Date of Request \_\_\_\_\_ Date of Project \_\_\_\_\_

Description and Purpose: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If fund raising, what will the money be used for? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sponsor \_\_\_\_\_

Principal \_\_\_\_\_

Approved \_\_\_\_\_

Date \_\_\_\_\_

Disapproved \_\_\_\_\_

Date \_\_\_\_\_

**UPON COMPLETION OF THE PROJECT, PEASE COMPLETE THE FOLLOWING INFORMATION AND  
RETURN THE ENTIRE FORM TO THE PRINCIPAL**

Item(s) to be sold \_\_\_\_\_

Vendor \_\_\_\_\_

Cost per unit \_\_\_\_\_ Total Merchandise \_\_\_\_\_

Sale price per unit \_\_\_\_\_ Admission \_\_\_\_\_

Gross Profit \_\_\_\_\_

Expenses \_\_\_\_\_

Net Profit \_\_\_\_\_