

Talbot County Board of Education  
Board Meeting  
June 27, 2023 – 6:00 p.m.  
Central Elementary/Middle/High School  
Cafeteria

The Talbot County Board of Education met in regular session on June 27, 2023 at 6:00 p.m. with the following members present: Mrs. Mildred Biggs, Chairperson (D5); Mrs. Julia Leonard, Vice Chair, (D1); Mr. James Steverson, (D2); Mrs. Sharleta Hall, (D3); Ms. Nikki Waller (D4).

- The meeting was called to order by Chair Mildred Biggs at 6:00 p.m.
- Chair Mildred Biggs led the Moment of Silence.
- Pledge of Allegiance was led by Chair Mildred Biggs.
- A motion was made by Mrs. Sharletta Hall to approve the June 27, 2023 agenda, seconded by Mrs. Julia Leonard. 5-0-0
- A motion was made by Mr. James Steverson to approve the May 2, 2023, May 9, 2023, May 16, 2023 and May 30, 2023 board minutes, seconded by Mrs. Sharleta Hall. 5-0-0
- **Public Comment:** Ms. Emma Huff and Mrs. Dorothy Bass
- FY2024 Food Service Hearing
- FY2024 Budget Hearing
- Action Items from Superintendent  
*Dr. James Catrett, Superintendent*
- 1. School Food Service  
*Ms. Mahone, Food Service Director*

**Food Service Report for May 31, 2023**

- Budget- \$606,000.00
- Expended- \$523,070.61
- Obligated- -0-
- Balance- \$67,988.39
- Percentage Spent - 88%                      Percentage Remaining - 12%

2. School System Finance  
*Mr. Torrence Freeman, CFO*

**Financial Report for FY23 to May 31, 2023**

- Budget- \$7,689,967.76
- Expended- \$6,526,670.03
- Obligated – (\$456,646.29)
- Balance - \$1,163,297.73
- Percentage Spent- 72.73% Percentage remaining- 27.27%

- **FY2024 Tentative Food Service Budget Approval – Ms. Andrea Mahone**
- Mrs. Sharleta Hall made a motion to approve the Tentative Food Service Budget as presented by Ms. Andrea Mahone seconded by Mrs. Julia Leonard. 5-0-0
- **FY2024 Tentative Budget Approval – Mr. Torrence Freeman.**
- Mr. James Steverson made a motion to approve the Tentative Budget as presented by Mr. Torrence Freeman seconded by Mrs. Sharleta Hall . 4-0-1 Ms. Nikki Waller voted no.
- **Elementary/Middle/High School**  
*Mr. Jonathan Taylor, Principal*

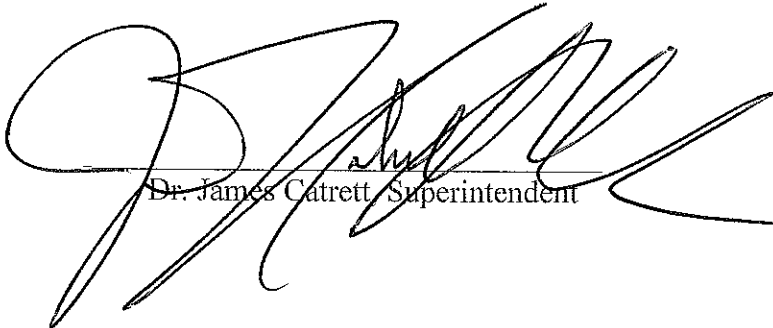
Summer School on average had 90 students in attendance. Focused on three areas in summer school: GMAS Remediation (3-8 Grade students ELA and Math); GMAS retesting will start on Wednesday; Credit and Grade Recovery and a recreation program. The last day will be June 30, 2023.

Upcoming Events:

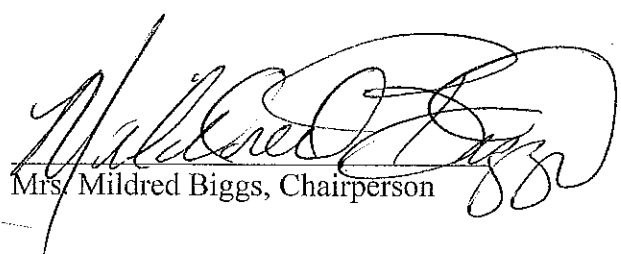
- a. Working on pre-planning schedule for July 24 – 28, 2023
- b. July 25, 2023 Teacher Clarity Training/PBIS
- c. July 26, 2023 Mindset Training
- d. July 27, 2023 Code of Ethic Training/Open House 5 – 7 p.m.

- **Superintendent Items**  
*Dr. James Catrett, Superintendent*
- **American Rescue plan (ESSER III) – Mr. Freeman –** provided the board members with a review of the ESSER III grant. This money will expire in FY2025. Mr. Freeman reviewed the policies that have to be followed in spending these funds.
- Spending Resolution for July 2023
- Mrs. Julia Leonard made a motion to approve the Spending Resolution for July 2023 as presented, seconded by Mr. James Steverson. 5-0-0

- 5 Year Local Facilities Plan Resolution was presented by Dr. Catrett.
- Mr. James Steverson made a motion to approve the 5 Year Local Facilities Plan as presented, seconded by Mrs. Sharleta Hall. 5-0-0
- Board Policy Update – BCBI concerning public participation.
- Mr. James Steverson made a motion to approve the Board Policy Update as presented, seconded by Mrs. Julia Leonard. 5-0-0
- FY24 Title 1, Part A School Improvement Grant
- Fresh Fruit and Vegetable Program Grant has been approved.
- Construction Update: Currently waiting on the contract from Parrish Construction that will then be sent to the School Board’s attorney for review.
- Mrs. Sharleta Hall made a motion to go into Executive Session at 6:42 p.m. seconded by Mr. James Steverson. 5-0-0
- Mr. James Steverson made a motion to move out of Executive Session at 7:04 p.m. seconded by Ms. Nikki Waller. 5-0-0
- Mrs. Sharleta Hall made a motion to approve Dr. James F. Catrett’s contract as presented, seconded by Mr. James Steverson. 4-0-1 Ms. Nikki Waller voted no.
- Chair Mildred Biggs moved to adjourn at 7:09 p.m.



Dr. James Catrett, Superintendent



Mrs. Mildred Biggs, Chairperson